



C&Z Settlement Services, LLC d/b/a HomesEtc...LLC
7459 Old Hickory Drive, Suite E, Mechanicsville, VA 23111
804-427-7400 Phone 804-427-7404 Fax

SEARCH ORDER FORM

Date: _____ Requestor: _____

Type of Loan:

Construction Purchase Refinance
 FHA VA CONVENTIONAL
 Owner Occupied Non Owner Occupied

Borrower's Name: _____

Mailing Address: _____

Current Owner _____
Property Address: _____

City/County: _____

New Lender: _____

New Loan Amount: \$ _____

Lien Position: _____ First

Bankruptcy: Yes _____ No _____

Payoff Mortgage Info:

C & Z SS to obtain Payoff? Yes _____ No _____

Acct# _____ Phone# _____

Acct# _____ Phone# _____

Social Security #: _____

Subordination Required? Yes _____ No _____

HO Insurance Agent: _____ Phone Number: _____

Mortgagee Clause: _____

Seller Information: Phone Number: _____

Seller Attorney Information:

Name: _____

Phone Number: _____

Address: _____

Owner's Policy Attached: _____ Yes _____ No

NOTE: Please make sure that the Owner's Policy is sent in its entirety.

Survey Attached: _____ Yes _____ No

Order New Survey _____ Yes _____ No