



C&Z Settlement Services, LLC d/b/a HomesEtc...LLC

Seller Transaction Coordinator

Please fax the completed form with a copy of the contract so I can get started working for you today..

Preferred Termite Inspection Company

_____ Phone _____

Apt. times available to meet with company in case entry to the property is needed..

Date _____ Time _____ Date _____ Time _____
Date _____ Time _____ Date _____ Time _____

Preferred Well Inspection Company

_____ Phone _____

Apt. times available to meet with company in case entry to the property is needed..

Date _____ Time _____ Date _____ Time _____
Date _____ Time _____ Date _____ Time _____

Preferred Septic Inspection Company

_____ Phone _____

Apt. times available to meet with company in case entry to the property is needed..

Date _____ Time _____ Date _____ Time _____
Date _____ Time _____ Date _____ Time _____

Seller Attorney

_____ Phone _____ Fax _____

Settlement Agent

_____ Phone _____ Fax _____

NOTE: If I am going to handle the seller side of the transaction I will also need the following information:

Payoff Information: _____

Existing Survey: Yes/No

Existing Owner's Policy: Yes/No